



P&C News

Oct/Nov 2025

It's Term 4, and time for another P&C update. for our October newsletter

A massive **thank you** to everyone that helped out at the APS Athletics Carnival last term.

The BBQ and Bake Sale were a great hit as usual, and it was fantastic to see all the community support behind the event. Keep reading to see a few pics from the event.

This term is much lighter on for P&C events, but we still have our **AGM, Kindy Open Days.**

Breakfast Club, Uniform Shop, Canteen & last day of term **Sausage Sizzle.**

If you have been thinking about joining the P&C or getting involved in 2026, please come to the AGM this Wednesday 22 Oct at 6.30pm, or reach out to us via email. Bring \$1 to become a financial member to vote. Finally, if you are going to need new uniform for the start of 2026, please think about ordering soon. We always try to have enough stock on hand but supplier lead times and fluctuating demand can be tricky.

Please order soon to ensure you are ready for 2026.



Breakfast Club & Free Food Pantry

We know there are families doing it tough in our school community right now. Don't forget the P&C runs a weekly breakfast club, every Tuesday from 8am in the undercover area. It's free and open to everyone!

Also, thanks to OzHarvest we have a free food pantry at the canteen. If you are able, have a chat to Sharon in the canteen and she'll keep an eye out for groceries you need. If you are able to help on Tuesday mornings, please sign up at the volunteer link.

CLICK HERE  <https://volunteersignup.org/EJ7YB>

Upcoming events

- **22 Oct** P&C AGM
- **12/19 Nov** Kindy uniform pickup days
- **26 Nov** P&C Meeting
- **18 Dec** Last day Sausage Sizzle

Many hands make light work!

Thankyou to all the amazing people that get involved and support the P&C in their work. .





P&C AGM

Get involved and make a difference!

Our P&C AGM is coming up on 22 October, and all committee positions will be open for election. Joining the P&C is a fantastic way to have your say in our activities, support our students, and connect with other families in the community. Whether you can give a little or a lot of time, your contribution matters – come along and be part of shaping our school's future! For more details or to get your hands on a nomination form, please email armadalepandc@outlook.com



Entertainment App

Entertainment memberships available year round. Save money, try new activities & places and support the P&C all in one go.



<https://subscribe.entertainment.com.au/fundraiser/83936a>

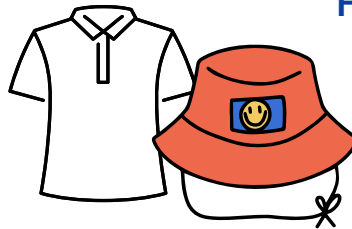


Uniform Store News

The P&C sells new uniforms and a range of good quality pre-loved uniforms.

Open every Tuesday 8:15-8:45am

We are placing our last stock order for the year very soon. Order your new year uniform now to make sure you don't miss out in the back to school rush.



How to purchase new uniforms:

- Attend in person during open hours (cash or EFTPOS)
- Order from Spriggy and pick up from the uniform store or the office

How to purchase pre-loved uniforms:

- Pre-loved uniforms are located in the Breezeway on the clothes rack. Payment can be made at the office (cash only).

How to get involved



[Armadale Primary School P & C News](#)



armadalepandc@outlook.com



P&C meetings held twice a term, all are welcome

Click the Spriggy Schools logo for all your canteen, uniform and P&C event purchases.

Spriggy Schools

Reminder!



Don't forget to order your sausage sizzles for Athletics Carnival & Last Day now.

Canteen News

Canteen is open Tuesday - Friday for Term 4.

We are always looking for ways to keep our menu fresh and exciting. If you have any ideas or feedback, please send to armadalepandc@outlook.com

Order from the canteen or Spriggy before 9am.
Any cancellations need to be made on Spriggy or communicated to Sharon before 9am.
No late orders.

Spriggy Schools

DID YOU KNOW?
Kindy and Pre-Primary can now order recess too.

Sushi every Wednesday



(Order by Tuesday morning)

Thank you to everybody who baked, donated, cooked, served, helped pack up & setup our carnival day! What a day!



ARMADALE PRIMARY SCHOOL P&C ASSOCIATION (INC.)

ANNUAL GENERAL MEETING

Wednesday 22nd October 2025
6:30PM in the Staff Room



The P&C Annual General Meeting will be held on Wednesday 22nd October 2025 at 6.30pm in the Staff Room.

What happens at the AGM?

At the Annual General Meeting (AGM) all positions held within the P&C become vacant and the meeting provides the opportunity for people to elect themselves or others for these roles. Previous holders of the roles may re-elect for these roles. All adult members of the school community are invited to attend, become financial members (for \$1) and elect our office bearers. Over the last few years, the AGM has occurred towards the end of the school year to enable a proper handover between outgoing/incoming committee members, and an opportunity to properly plan for the next school year. From 2026, the AGM needs to be held at the beginning of the year (by April 2026) to properly comply with the Constitution, so this period of office-bearing will be unavoidably short. It is intended that office bearers elected at this year's AGM intend to re-nominate at the 2026 AGM.

If you are unable to attend the AGM, you can provide your apologies prior to the meeting along with an indication of whether you are happy to be nominated for a role. These communications should be sent to the current Secretary.

All members of the school community are welcome to attend any meeting of the P&C and can join up at any stage of the school year by paying \$1 to become a financial member. The AGM is always a good opportunity for community members to get a feel of what the P&C is all about and how you could make a difference. The school relies heavily on funds coming from the initiatives set out and managed by the P&C. All these P&C initiatives enhance the learning opportunities of students at Armadale Primary School.

The POSITIONS FOR APPOINTMENT at the AGM – please note each position is declared vacant at the AGM.

P&C EXECUTIVE:	P&C COMMITTEE CONVENORS:
President	Fundraising
Vice-President	Canteen
Secretary	Uniform Shop
Treasurer	P&C Committee member
Executive Committee members x 3 (min)	

What is a P&C Association?

A Parents and Citizens Association (P&C) is a school-based association which provides a conduit between parents, citizens and students of the school community. The association provides a chance for parents to keep up to date with the school activities and to have a say in any issues that concern them or their child at our school. It is also an opportunity to contribute to the school's resources and be involved in deciding how the money raised is spent.

The P&C Committee provides financial support to the school through voluntary contributions as well as money received through its various sub-committees (Canteen Committee, Uniform Shop Committee, Fundraising Committee).

Examples of some of the activities and functions provided by the P&C include:

- Funding math and literacy subscriptions for the student cohort
- Supporting major sporting events with all trophies, medallions and ribbons
- Providing funding for additional teacher requests for equipment and classroom supplies
- Providing Visual Arts, Writing and end-of-year Book Awards.

The committee, in addition to organising many events and fundraising activities through the year also meet twice per term where we hear from the principal, discuss current issues and plan for future events.

The roles held within the P&C include the following:

President – Executive Committee

The President presides at all General and Executive Meetings of the association. Typically, the President has attended events at the school to assist in the presentation of awards and certificates that the P&C have funded, at the request of the principal. In addition to the above, the President has other responsibilities associated with the P&C accounts.

Vice-President – Executive Committee

The role of VP is, in essence, the President's understudy, including chairing any meeting in which the President is not present and carry out any duties that have been delegated by the President. The VP should also support the Secretary or Treasurer in their tasks.

Secretary – Executive Committee

The Secretary is responsible for the general organising, recording and maintaining of information pertaining to the activities of the P&C including records and documents, recording meeting minutes, managing committee memberships, providing notice of meetings to the school community. The Secretary also holds responsibility pertaining to collection and disbursement of money alongside the President and Treasurer.

Treasurer – Executive Committee

The Treasurer has the overall responsibility for the financial management of the P&C. In addition to maintaining accurate accounts and reporting accordingly the role of the Treasurer includes:

- Being responsible for payments either paid to or received by the Association
- Maintaining proper books of account
- Preparing financial statements for monthly P&C meetings and Annual General Meetings.

Fundraising Convenor

The Fundraising Convenor assists the P&C Committee in coordinating fundraising activities at the school. The duties include:

- Coordinating volunteers to assist in fundraising activities
- Maintaining and publicising the events calendar in coordination with the Secretary
- Discussing fundraising options and opportunities at P&C meetings
- Providing the President with relevant information for newsletters or reports.

Fundraising Committee member

Members of the P&C willing to volunteer alongside the Fundraising Convenor, helping as required. The Sub-committee may, on occasion meet outside of regular P&C meetings and report back to the Executive Committee.

Canteen Convenor

The Canteen Convenor is responsible for assisting the manager of the school canteen and liaising between the canteen and the P&C.

Uniform Shop Convenor

The Uniform Shop Convenor is responsible for ensuring adequate supply for the needs of the school community, organise volunteer rosters, consult on proposed changes and suppliers and conduct stock takes. The Uniform Shop Convenor should provide notice to the school community on shop opening times and stock availability.

The Armadale PS Parents & Citizen's Association is a wonderful group of community members who make an amazing contribution to the operation of this school. We would love to see new faces joining the P&C.

Kind regards,

Amber Boston

Secretary School P&C Association

Check out the P&C Letter sent out on Compass. It contains all you need to know about our AGM and positions vacant

Mighty Munch Canteen Menu

Order on Spriggy or at the Canteen



RECESS

Pikelets	\$0.50
Sweet muffin of the week	\$1.50
Chocolate brownie bites *	\$2.00
Popcorn*	\$1.00
Cheesy	\$2.00
Hash Brown*	\$1.50
Mega Munch Mix	\$1.00

SANDWICHES (fresh)^

Plain sandwich (no filling)	\$3.50
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Add extras:

Margarine spread, Tomato Sauce, BBQ Sauce

\$0.40 Lettuce, Carrot

\$0.50: Vegemite, Mayo, Cheese, Tomato

\$1.00: Ham, Beetroot,

\$1.50: Egg, Chicken, GF Bread

TOASTIES^

Plain toastie (with margarine spread)	\$3.50
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Add extras:

Tomato Sauce, BBQ Sauce

\$0.50: Vegemite, Mayo, Cheese, Tomato

\$1.00: Ham, Baked Beans, Spaghetti

\$1.50: Chicken, GF Bread

DRINKS

Juice box	\$2.00
Flavoured milk	\$2.00
Water	\$2.00
Chill J	\$2.50

\$6 DAILY SPECIALS

Make it a meal add \$2

(with Juice box & Garlic Bread)

Tuesday

Chicken Burger or Pizza^ (Cheese, Ham & Cheese, Meatlovers)

Wednesday

Pasta Bolognese, or

Sushi^ (pre-ordered by 9am Tuesday)

Thursday

Nachos* (Beef or Veg), or Pizza^ (Cheese, Ham & Cheese, Meatlovers)

Friday

Chicken Strips & Hash Brown, or Chicken Strips & Corn Cob

HOT FOOD

Beef Pie	\$5.00
Party Pie (max. 3)	\$1.50 ea
Sausage Roll	\$5.00
Chicken, Cheese & Mayo Roll	\$7.00

TREATS

Icy Poles	\$1.00
½ Icy Poles	\$0.50
Slushie	\$2.00
Ice-Cream Tubs	\$2.50

TEACHER'S DEAL

Please see teacher's menu